

## TJADER HOUSE

### CHECK-OUT LIST

106 Tahoma Way (Ave)

*Check out time is 11:00 AM*

#### **If doing your own cleaning, start here:**

(Allow 3 hours for laundry, cleaning, packing and checkout.)

- See other sheet, "*Cleaning Instructions*".
- Continue below.

#### **If using the cleaning service, start here:**

- Load dirty dishes into dishwasher\*, run dishwasher\*.
- Strip sheets and pillow cases from the beds you used.\* (If a bed was not used, leave it made up.)
- Replenish inside firewood supply (if you used any) from stacks under the deck.\*
- Remove perishable food.
- Check CD, cassette and video players for your property.
- Secure trash can shed door.
- Return gate cards and extra key(s) to "House Information" binder.\*
- Close and lock windows and doors.
- Lower and close blinds.
- Reduce downstairs thermostat to **50 degrees**.  
Turn upstairs thermostat to "**Off**".
- Turn off all lights.
- Be sure ceiling fan is off (and stopped).
- Dead bolt door.
- Return key to Gary Tjader.

\* A charge of \$10.00 each will be assessed to the security deposit for items not done. Lost gate card or cards are charged \$60.00, keys are \$5.00

2-1-04